



COUNSELOR

JOB DESCRIPTION

Please look over the job description that is required of CIT's during this summer. If you are hired for this position, your dean will be reviewing this with you throughout 'In Camp Training'. We also encourage you to use this list as something to pray through in anticipation of camp and as you work during the summer.

MINIMUM REQUIREMENTS

- Personal relationship with Jesus Christ
- A lifestyle conducive to spiritual growth and conformity to the image of Christ
- Desire and ability to work with children outdoors
- Ability to relate to one's peer group
- Ability to accept supervision and guidance
- Good character, integrity, and adaptability
- Enthusiasm, sense of humor, patience, and self – control
- High School graduate or equivalent, or at least 18 years' old

RESPONSIBLE TO: Counselor Dean

GENERAL RESPONSIBILITIES

- To identify and meet camper needs, in accordance with the purpose of Trout Creek Bible Camp.

SPECIFIC RESPONSIBILITIES

- Help each participant meet the goals established by the camp for camper development.
- Learn the likes//dislikes of each camper in your care.
- Recognize and respond to opportunities for problem solving in the group.
- Prepare for and teach a one - hour daily Bible study for each age – group.
- Evaluate the spiritual needs of each camper and encourage them to grow, suggesting ways to do so.
- Lead a brief cabin devotional time each evening and seek opportunities to deal with each camper's spiritual needs.
- See that campers wear appropriate clothing for the weather and activities of each day, and that they have clean clothes on.
- Encourage campers to clean up before meals, and eat nutritious meals.
- Encourage campers to write home.
- Be familiar with the camp grounds and facilities.

(continued on next page)



MAIN PROGRAM RESPONSIBILITY

- To carry out the camp program of Trout Creek Bible Camp.

PROGRAM SPECIFIC RESPONSIBILITIES

- Learn the likes & dislikes of each camper.
- Participate in the total camp program with enthusiasm and support.
- Responsible for each cabin member 24 hours a day; know where each of them are and what they are doing at all times.
- Supervise all assigned aspects of the camper's day including wakey - wakey, cabin clean - up, meal times, FOB, evening activities, and lights out.
- Guide cabin groups in participating in all aspects of camp activities.
- Plan and initiate activities for cabin members during free time, and participate in the activities.
- Assist campers in choosing and signing up for special activities (overnight abodes, sack lunch, trip to the Sandy river) and participate in the activities - try for at least one of these activities each week.
- Encourage campers to participate in program opportunities (talent - show, skits, etc.).
- Instruct campers in emergency procedures such as fire drills, evacuation, etc.
- Inform campers of safety and health regulations and enforce these regulations.
- Lead an activity or club as assigned.

ADMINISTRATIVE SPECIFIC RESPONSIBILITIES

- Prepare for and actively participate in staff training, and meetings.
- Set a good example for campers and others including cleanliness, punctuality, sharing clean - up and chores, sportsmanship, and table manners.
- Follow camp rules and regulations pertaining to smoking, use of alcoholic beverages, and use of drugs.
- Encourage respect for personal property, camp equipment, and facilities.
- Manage personal time off in accordance with camp policy.
- Maintain good public relations with campers' parents.
- Submit all required reports on time (camper evals. etc.).
- These are not all the duties to be performed. Some duties may be reassigned, and other duties may be assigned as required.