

503.695.2948 | 38105 SE Gordon Creek Road Corbett, OR 97019 | www.tcbc.com | info@tcbc.com



Job Description

## MINIMUM REQUIREMENTS

- Personal relationship with Jesus Christ
- Licensed as an RN or an LPN, or have at least one or more of the following certifications: EMR, EMT, EMT-A, EMT-P, CAN, LPN, RN, NP, PA, or MD.
- Ability to originate, update, and/or monitor health care, maintain records, and implement a health care plan
- Current CPR and first aid certifications
- Experience in working with children and young adults
- Desire to work in camp setting

## **RESPONSIBLE TO:** Camp Director

## GENERAL RESPONSIBILITIES

To identify and meet campers' health needs, in accordance with the purpose of Trout Creek Bible Camp.

## SPECIFIC RESPONSIBILITIES

- Prepare and present a basic first aid lesson for all staff during In-Camp Training. Try to cover
  potential camp accidents and how to treat them.
- Familiarize yourself with camper health forms, and administer care appropriately.
- Arrange nurse's cabin with medicine and supplies. Order needed products, and keep an inventory of all supplies.
- Fill out illness and accident report on any case requiring immediate doctor's care, or that will require doctor's care after camp. Be familiar with camp insurance forms.
- Keep a confidential daily log of all medications administered and all injuries treated.
- See that first aid kits are stocked and placed in all main buildings, and available for excursions
  off the camp property.
- Be available (or delegate the responsibility) 24 hours as much as possible to care for accidents and keep the office informed of your location if you are away from the nurse's station.
- Follow all staff rules and regulations (The Law/Child Protection Plan/Social Media Policy)